

CHAITANYA PROJECTS CONSULTANCY LIMITED

(CIN- U74140DL2004PLC124286)

Regd. Office: 907-908, Tower A, Plot No-4B, District Centre, Mayur Vihar Phase-1
Extension, Delhi – 110091

Ph. 01146605731, Email: accounts@cpemail.in

Annexure 3

**Corporate Social
Responsibility
Policy**

**CHAITANYA
PROJECTS
CONSULTANCY
LIMITED**

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1. INTRODUCTION

➤ 1.1 About the Company and its Philosophy

The Company **CHAITANYA PROJECTS CONSULTANCY LIMITED** was incorporated as a Private Limited Company on **23rd January, 2004** in National Capital Territory of Delhi and which was later converted into Public Company w.e.f. 17.10.2024. The main business activity of the Company is Civil Engineering Consultancy, Architect, Towns etc. and carry on the business of Civil Engineers.

The Company follows the principles of good governance as an ongoing process as it is an essential for the corporate growth and long term value creation. The policy of the Company laid emphasis on transparency, accountability and responsibility in all its dealings and to provide corporate culture to its clients, vendors and the workforce. Thus Company is very much conscious about its Social Responsibilities towards the people attached with the company as well as for the society as a whole.

1.2 About CSR Activities

Prior to the making of CSR activities obligatory for the Corporate Entities under the Companies Act, 2013 the CSR activities have been undertaken voluntarily as traditionally philanthropic activities. The new CSR provisions put formal and greater responsibility on Companies to set out policy or framework and process to ensure strict compliance of the provisions of Companies Act, 2013 and the Companies (Corporate Social Responsibility Policy) Rules, 2014 in accordance with the activities as specified in Schedule VII of the Companies Act, 2013

2. OBJECTIVE & SCOPE

The main objects of CSR Policy are given under

- To lay down guidelines to make CSR policy which is in compliance with the provisions of Companies Act, 2013 to focus the areas for making CSR activities in such a way to ensure positive contribution to the society at large.
- To directly/indirectly undertake Projects/Programs which enhance the

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quality of life and economic well being of the communities.

- To generate goodwill and recognition among all stake holders of the Company.

The Company proposed to implement its CSR activities in various sectors stated hereunder:

➤ 2.1 Targeted Sectors

In accordance with the requirements under the Companies Act, 2013, The Company will focus on following CSR activities:

- Promoting education
- Preventive healthcare
- Sanitation and making available safe drinking water
- Eradicating hunger, poverty and Malnutrition
- To arrange, establish, run, manage, control, Look after and supervise the widows, homes, old age homes, orphanages, child welfare centers and to provide medical relief and /or aid to the suffering human body.
- To establish sponsor, administer and provide funds , stipends , scholarships and study grants to enable poor deserving and /or meritorious students and teachers to pursue their studies , research and training in any fields in India.
- Any other area as may be prescribed by Schedule VII amended from time to time

The Company will make review, from time to time, to add and/or delete in the sector stated above.

3. CSR COMMITTEE

➤ 3.1 Constitution

The CSR Committee formed in pursuant to the provisions of Sec-135 of the Companies Act, 2013 and the Committee shall be responsible for the implementation/monitoring and review of this policy/activities undertaken under the Policy.

The Committee consists of Director **Sh. SANJAY KUMAR SINHA (Director)**, **Sh. NEERAJ KUMAR SINHA (Director)** and **Mr. Sanjeev**

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Saraswat (Independent Director) as the member of the CSR Committee.

The Committee shall submit the periodical reports to the Board of Directors of the Company.

➤ 3.2 Powers of the Committee

The CSR Committee shall have the following Powers:

- a. Drafting of CSR Policy and getting it approved from the Board of directors
- b. Recommend CSR activities to be undertaken as provided in the Act.
- c. Approval of Board of Directors to undertake activities as per CSR Policy.
- d. Recommend and get approval of the CSR Budget
- e. Spend the allocated CSR amount on the approved CSR activities.
- f. To develop transparent monitoring mechanism of CSR expenditure

➤ 4.3 Meetings of the CSR Committee

The CSR Committee may meet monthly or quarterly or as may be agreed by the members mutually about the day, time and venue for the meeting. Quorum for the meeting will be two members present in person or through video conferencing or other audio visual means in accordance with the provisions of the Companies Act, 2013 and Rules made there under from time to time.

4. CSR SPEND AMOUNT

The Act mandates companies meeting the qualification criteria to allocate 2% of its annual net profits (before tax) during the three immediately preceding financial years to be spent on CSR Activities that fall under purview of Schedule VII of the Act.

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➤ 4.1 CSR Expenditure:

The CSR expenditure shall include all expenditure including contribution to corpus or on projects or programs relating to CSR activities approved by the Board of Directors on the recommendation of its CSR Committee but does not include any expenditure on an item not in conformity or not in line with activities stated under Schedule VII of the Act.

➤ 4.2 Failure to spend the CSR Money

In case the Company fails to spend the required amount in particular financial year, the Committee shall report to the Board of Directors giving reasons for the amount unspent enabling the Directors to disclose the same in the Directors' Report.

5. CSR INITIATIVES

The CSR Committee shall undertake CSR activities in line with Schedule VII of the Act and the CSR Rules. The Committee is authorized to approve any modification to the existing Annual CSR Plan or to propose any new program during the financial year under review.

➤ 5.1 Annual CSR Plan

The yearly CSR Plan of CSR activities would be placed before the Board of Directors based on recommendation of CSR Committee.

➤ 5.2 Disqualifying Activities for CSR

The CSR Rules prohibit the CSR projects and programs that are implemented by the Company for benefit of the employees of the Company and their families. Any amount directly or indirectly contributed towards any political party under Section 182 of the Act shall not be considered as CSR Spend. Activities that are undertaken by the Company in pursuance of its normal course of business will not be considered as CSR activities.

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➤ 5.3 Monitoring Mechanism

The CSR Committee will ensure effective implementation and monitoring of the projects approved.

➤ 5.4 Reports

CSR Committee will prepare reports that are required to be placed before the Board. The format of the Report shall be the format prescribed under the CSR Rules.

6. PUBLICATION OF CSR POLICY & PROGRAMS

➤ 6.1 Publication of the CSR Policy

As per the CSR Rules, the contents of the CSR Policy shall be included in the Directors' Report and the same shall be displayed on the Company's website.

7. POLICY REVIEW AND AMENDMENTS

The Board of Directors and the CSR Committee shall review the CSR Policy in accordance with the applicable mandatory provisions and ensure the compliance by making necessary required amendments from time to time.

8. DISCLOSURE

The Annual Report of the Company include a clause on CSR outlining the CSR Policy, CSR Committee, CSR initiatives undertaken by the Company, the CSR spend during the Financial Year and other information as required by the prevailing law.

**For and on Behalf of the Board of Directors
FOR CHAITANYA PROJECTS CONSULTANCY LIMITED**

**FOR CHAITANYA PROJECTS
CONSULTANCY LIMITED
SANJAY KUMAR SONI
MANAGING DIRECTOR
DIN- 00080222**

**ADDRESS: L-203, Design Arch Gardenia E-Home,
Plot No. GH-06, Sector-5, Vaishali, Ghaziabad, UP-201012**

DATE - 04/09/2025
PLACE: DELHI